

STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST CENTURY ACT (PERKINS V) **PERKINS COLLABORATIVE RESERVE GRANT APPLICATION (FY-2023)**

Purpose and Priorities

Perkins Collaborative Reserve funds are being made available to strengthen and align programs and partnerships between secondary and postsecondary institutions. The purpose of the Perkins Collaborative Reserve Grant is to build upon the West Virginia State Plan for Career Technical Education (CTE) to strengthen and align programs and partnerships. Funds will be used to address regional or statewide workforce development needs in high-skill, high-wage, or in-demand occupations in critical or emerging industries. The aim of the Perkins Collaborative Reserve Grant is to **increase the number of students accessing, participating, and completing career pathways.**

Applications must include activities that involve a partnership between secondary LEAs and post-secondary CTCs and address at least one of the identified priorities listed below to be considered for funding:

- Improve the college-going rate at the high school or county level.
- Increase the associate degree production.
- Develop, enhance, or expand dual enrollment/pathway opportunities for high school students.
- Increase the number of in-demand industry recognized credentials awarded.

*A \$75,000 cap will be placed on all grant awards.

Project Options

Option 1

Funds will be used to promote the development, implementation, promotion, and monitoring of regional career pathways aligned with state-identified high-skill, in-demand occupations or industries. The top industries in West Virginia for current focus are:

- Health Care/Health Sciences,
- Business/Finance,
- Information Technology,
- Transportation, Distribution, and Logistics,
- Construction and Maintenance,
- Social Services/Social Sciences and
- Education.

*The above list provided from the West Virginia Department of Commerce, made pursuant to W. Va. Code 18-2E-11, of its determination of areas of workforce need within the state. The Department of Commerce has identified these occupations as those with the greatest potential to provide West Virginians with a prosperous career.

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Option 2

Establish a school-based enterprise with embedded work-based learning opportunities to create an innovative student experience through collaboration with business and industry, secondary, and postsecondary institutions to change learning pathways and promote experiential learning.

Option 3

Joint/shared learning labs and/or instructional spaces for specified pathways that give students an opportunity to gain postsecondary credit and obtain industry approved credentialing and professional certifications.

Option 4

Offer industry certification training classes both during and after school hours (with dual credit options) and allow students to participate in employer led boot camps or trainings to learn soft and entry-level skills.

Option 5

An integrative learning model will be created through a partnership between secondary and postsecondary institutions to provide educational experiences for students through nontraditional schedules, learner-paced curriculum, and work-based learning opportunities.

*A \$75,000 cap will be placed on all grant awards.

Eligibility

Grant awards are available through an annual application process. The number of grants awarded and the level at which they are funded will be determined by the number of applicants and the availability of funds.

All grant proposals must include activities that involve a partnership between secondary and post-secondary educational institutions. Applications must also address one of the priority areas.

Contact

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Use of Funds

These funds must follow the basic costs principles 2 CFR 200 and be within the scope of the project outcomes and activities. Costs must be necessary and reasonable to complete the project; documentation must be available to support each expenditure. A final financial report must be submitted at the end of the grant project.

Application Deadline and Award Process

FY23 applications will be accepted December 1, 2022 through February 28, 2023. Proposals must be electronically submitted at the following link: [Reserve Grant Application](#)

Projects may begin upon being awarded a grant, unless otherwise noted. Projects must be completed by April 30, 2024. The community and technical college will be the fiscal agent and receive the grant award. The fiscal agent is responsible for ensuring expenditures are in compliance with federal funding laws.

Perkins Reserve Grants will be awarded through a competitive process. All proposals will be read and judged by a review committee consisting of members from the West Virginia Department of Education and Community and Technical Colleges. The review committee will determine award recipients based on the grant priorities and criteria using a scoring rubric. Both successful and unsuccessful applicants will be notified upon determination by the review committee. Award decisions made by the committee are final.

Request for Award - 2023

Submission: FY23 applications will be accepted December 1, 2022 through February 28, 2023. Proposals must be electronically submitted at the following link: [Reserve Grant Application](#)

Scope: Grant awards will be based on requests. (there is no monetary cap)

Project Start Date: Project may begin upon being awarded a grant, unless otherwise noted.

Project End Date: Funds must be obligated before August 31 2024

Project Completion: Projects must be completed or sustainable by August 31, 2024

Project Final Financial Report Due: September 30, 2024

*A \$75,000 cap will be placed on all grant awards.

The review committee will evaluate each submitted application using the Perkins Collaborative Reserve Grant Application scoring rubric.

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Application Requirements

In order for applications to be considered, a representative from the institution must participate in an informational webinar. This webinar will be offered at 10:00am on **January 10, January 31, and February 21.**

[Click here to register.](#)

Complete proposals must include the following elements:

- Applicant Information
- Project Option selected
- Project Description
- Project Details: Plan, Outcomes, Performance and Evaluation Measures
- Budget
- Sign of Approval

Details:

1. **Applicant Information:** Include the names of all institutions participating with contact information. (institution name, address, phone number, contact name and email for all secondary and post secondary participating institutions)
2. **Project Option-** Please indicate which reserve grant project option was selected.
3. **Project Description:**
 - a. **Project:** Include information to support the project's merit and address the grant priority. How does the project improve the quality of and access to CTE programs? (secondary and postsecondary) Indicate how activities are designed to drive student success.
 - b. **Rationale:** Provide background information and/or rationale for the project. Why is the grant funding needed? Explain the priority this project addresses.
4. **Project Details:**
 - a. **Proposed Plan:** List the project's goals. Who will be involved in the project? How many students will benefit from the project? What is the timeline for the project? How will in-demand workforce areas be supported?
 - b. **Outcomes:** What data will determine if the priority has been addressed? Indicate how student achievement will be impacted as a result of the project. What are the measurable outcomes? What processes will be used to ensure the effectiveness of the strategies utilized to reach the measurable outcomes?
5. **Budget:** Provide a budget in which major funding categories are identified and explained.
**A \$75,000 cap will be placed on all grant awards.*
6. **Sign of Approval:** The leader of each secondary and post secondary participating educational institution involved must be included in the application. (President, Superintendent, etc)
 - a. Note: If the application is accepted and funds are awarded, an official Grant Award Notification must be signed by all secondary and post secondary participating institutions prior to funds being awarded. A required virtual meeting will also be scheduled (with all parties) to provide financial logistics surrounding this grant award.